



**SOUTHERN LEYTE STATE UNIVERSITY**

Main Campus, San Roque, Sogod, Southern Leyte  
 Email: president@southernleytestateu.edu.ph  
 Website: www.southernleytestateu.edu.ph



Excellence | Service | Leadership and Good Governance | Innovation | Social Responsibility | Integrity | Professionalism | Spirituality

**CONTRACT AGREEMENT**

**THIS AGREEMENT**, made this NOV 21 2024 day of NOVEMBER, 2024 between **SOUTHERN LEYTE STATE UNIVERSITY MAIN CAMPUS** (hereinafter called the "Entity") **COMPUSPEC SALES & SERVICES** of 279 SB Cabahug St., Ibabao-Estancia, Mandaue City, Cebu (hereinafter called the "Supplier").

**WHEREAS**, the Southern Leyte State University Main Campus invited Bids for the **SUPPLY, DELIVERY AND INSTALLATION OF VARIOUS ICT EQUIPMENT AND ACCESSORIES - NEGOTIATED PROCUREMENT** under **PB 2024-G&S-11**, with an Approved Budget for the Contract (ABC) amounting to **₱2,623,169.98** and has accepted the Bid by **COMPUSPEC SALES & SERVICES** for the supply and delivery of the items listed below with a Total Contract Amount of **TWO MILLION FIVE HUNDRED NINETY-SEVEN THOUSAND SEVEN HUNDRED AND EIGHTY PESOS ONLY (₱2,597,780.00)** only, to be delivered within **thirty (30) calendar days** immediately upon receipt of the Notice to Proceed. To wit:

| Item No. | Description   | Quantity | Total Contract Amount |
|----------|---|----------|-----------------------|
| 1        | Laptop, i7 (Branded) (CCJ)                            | 1 unit   |                       |
| 2        | Laptop, i7 (Branded) (Mech. Engineering)              | 3 units  |                       |
| 3        | All-in-One Desktop (Branded) (Electrical Engineering) | 1 unit   |                       |
| 4        | Personal Computer (Branded) (Legal Office)            | 1 set    |                       |
| 5        | Desktop Computer Set (Branded) (Internal Audit)       | 3 sets   |                       |
| 6        | Laptop (Branded)(SSC)                                 | 1 unit   |                       |
| 7        | Laptop (Branded) (Teacher Ed.)                        | 1 pc     |                       |
| 8        | Laptop (Branded)(InduTech (Automotive))               | 2 units  |                       |
| 9        | Laptop (Branded)(InduTech (FPST))                     | 2 units  |                       |
| 10       | All-in-One Printer (Career Center Ser.)               | 1 unit   |                       |
| 11       | Printer (Elec. Engineering)                           | 2 pcs    |                       |
| 12       | 3-in-1 Printer (Legal Office)                         | 1 pc     |                       |
| 13       | 3-in-1 Printer (Internal Audit)                       | 1 unit   |                       |
| 14       | Printer (InduTech (FPST))                             | 2 units  |                       |
| 15       | All-in-One Printer/Scanner (CHTM)                     | 1 unit   |                       |

Signed in the presence of:

**ELIZABETH DELA TORRE**  
 Rep. Compuspec Sales & Services

**DEWOO WOOGEN P. BACLAYON, Ph.D.**  
 SLSU VP for Admin & Finance

**COMPUSPEC SALES & SERVICES**  
 By:

**RANELO B. PONCE**  
 Proprietor

**SOUTHERN LEYTE STATE UNIVERSITY Main Campus**  
 By:

**JUDE A. BUARTE, DPA**  
 University President





**CONTRACT AGREEMENT**

|    |   |          |  |
|----|---|----------|--|
| 16 | Document Scanner (CHTM)                                     | 2 units  |  |
| 17 | All-in-One Printer (PESO)                                   | 1 unit   |  |
| 18 | Inkjet Printer and Scanner (Comp. Engineering)              | 1 pc     |  |
| 19 | Printer (Eco Tank) (OSAS)                                   | 1 unit   |  |
| 20 | Document Scanner (CHTM)                                     | 1 set    |  |
| 21 | Portable Scanner (DFoST)                                    | 1 unit   |  |
| 22 | Projector (Grad. School)                                    | 1 piece  |  |
| 23 | Projector (DFoST)   | 2 units  |  |
| 24 | Projector (InduTech (HVACR))                                | 1 set    |  |
| 25 | 65" Smart TV (Grad. School)                                 | 1 piece  |  |
| 26 | 55" Smart TV (InduTech (HVACR))                             | 1 pc     |  |
| 27 | 52" SMART TV (InduTech (Drafting))                          | 1 piece  |  |
| 28 | TV (InduTech (Automotive))                                  | 1 piece  |  |
| 29 | Smart TV 55 inches (InduTech (Electrical))                  | 1 piece  |  |
| 30 | 52" SMART TV (InduTech (Drafting))                          | 1 pc     |  |
| 31 | AI 10TB Surveillance Hard Disk Drive SATA 3.5 (SAO)         | 4 units  |  |
| 32 | Network Video Recorder (NVR) (SAO)                          | 1 unit   |  |
| 33 | CCTV (SSC)  | 3 units  |  |
| 34 | CCTV Package with Audio Pickup/Recording (InduTech (HVACR)) | 1 set    |  |
| 35 | Monitor (InduTech (HVACR))                                  | 1 pc     |  |
| 36 | CCTV Hard Disk Drive (InduTech (HVACR))                     | 1 pc     |  |
| 37 | Uninterruptible Power Supply (UPS) (Legal Office)           | 1 pc     |  |
| 38 | UPS (Comp. Engineering)                                     | 4 pcs    |  |
| 39 | 500 watts UPS (CHTM)  | 1 set    |  |
| 40 | Flash Drive 64GB (Career Center Ser.)                       | 2 pieces |  |

Signed in the presence of:

**DEWOOJOGEN P. BACLAYON, Ph.D.** **ELIZABETH DELA TORRE**  
 SLSU VP for Admin & Finance Rep. Compuspec Sales & Services

By: **COMPUPEC, SALES & SERVICES**

**RANELO B. PONCE**  
 Proprietor

By: **SOUTHERN LEYTE STATE UNIVERSITY Main Campus**

**JUDE A. DUARTE, DPA**  
 University President



**CONTRACT AGREEMENT**

|    |   |           |  |
|----|---|-----------|--|
| 41 | Flash Drive (16GB) (BARGO)  | 3 pcs     |  |
| 42 | 1 TB Hard Drive (SSC)   | 1 unit    |  |
| 43 | USB Drive 1TB (Comp. Engineering)                                     | 4 pcs     |  |
| 44 | External Drive, 1TB (BARGO)   | 1 pc      |  |
| 45 | Extension Wire Reel (Elec. Engineering)                               | 1 unit    |  |
| 46 | Extension Cord (Elec. Engineering)                                    | 4 units   |  |
| 47 | Extension Wire (SSC)  | 2 pieces  |  |
| 48 | Extension Wire (5 meters) (DFoST)                                     | 4 pcs     |  |
| 49 | Extension Wire, Industrial Heavy Duty (wheel type) (InduTech (HVACR)) | 2 pcs     |  |
| 50 |   | 2 pcs     |  |
| 51 | Extension Wire (Comp. Engineering)                                    | 2 pcs     |  |
| 52 | 4k HDMI (Elec. Engineering)   | 2 units   |  |
| 53 | HDMI (Comp. Engineering)  | 4 pcs     |  |
| 54 | USB Type-C to RJ45 Gigabit Ethernet Network Adapter (Legal Office)    | 1 pc      |  |
| 55 | Keyboard and Mouse (Wired) (SSC)                                      | 1 set     |  |
| 56 | Mouse (Wireless) (SSC)  | 1 piece   |  |
| 57 | Mousepad (SSC)  | 3 pieces  |  |
| 58 | Universal Socket Adapter (DFoST)                                      | 6 pcs     |  |
| 59 | USB Mouse (Comp. Engineering)   | 5 pcs     |  |
| 60 | RJ45 Connector (CHTM)   | 50 pcs    |  |
| 61 | 24 ports switches (CHTM)  | 1 pc      |  |
| 62 | UTP Cable (CHTM)  | 1 box     |  |
| 63 | Network Surface Module Box (2 ports) (UISA)                           | 100 units |  |
| 64 | Starlink Ethernet Adapter (UISA)                                      | 1 unit    |  |
| 65 | 24 ports PoE Layer 3 Switch Pro (UISA)                                | 4 units   |  |
| 66 | Access Point Pro (UISA)   | 5 units   |  |

Signed in the presence of:

**COMPUPEC SALES & SERVICES**  
By:

**SOUTHERN LEYTE STATE UNIVERSITY Main Campus**  
By:

**ELIZABETH DELA TORRE**  
Rep. Compuspec Sales & Services

**DEWOOWOGEN P. BACLAYON, Ph.D.**  
SLSU VP for Admin & Finance

**RANELO B. PONCE**  
Proprietor

**JUDE A. DUARTE, DPA**  
University President



**CONTRACT AGREEMENT**

|                     |                                 |         |                      |
|---------------------|---------------------------------|---------|----------------------|
| 67                  | Branded Desktop Computer (UISA) | 1 unit  |                      |
| 68                  | Door Access System (UISA)       | 2 units |                      |
| 69                  | SFP Module SM LC 10G (UISA)     | 4 pairs |                      |
| <b>TOTAL AMOUNT</b> |                                 |         | <b>₱2,597,780.00</b> |

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

Signed in the presence of: /

**ELIZABETH DELA TORRE**  
 Rep. Compuspec Sales & Services

**DEWOOBOGEN P. BACLAYON, Ph.D.**  
 SLSU VP for Admin & Finance

COMPUSPEC SALES & SERVICES  
 By:

**RANELO B. PONCE**  
 Proprietor

**SOUTHERN LEYTE STATE UNIVERSITY Main Campus**  
 By:

**JUDE A. DUARTE, DPA**  
 University President



### CONTRACT AGREEMENT

- 3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- 4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

### GROUND FOR TERMINATION

The parties herein may terminate the whole or any part of the Contract in accordance with the provisions of the 2016 Revised Implementing Rules and Regulations of RA 9184 – Annex “I”, specifically No. III, Paragraphs A, B, C, D and E thereof.

### VENUE OF ACTION

Venue of all actions arising from this Agreement shall be brought exclusively to the jurisdiction of the appropriate Court of Sogod, Southern Leyte, Philippines.

### SETTLEMENT OF DISPUTES

If any dispute or difference of any kind whatsoever shall arise between the parties in connection with the implementation of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

Any and all disputes arising from the implementation of this contract shall be submitted to arbitration in the Philippines according to the provisions of R.A. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004": Provided, however, that disputes that are within the competence of the Construction Industry Arbitration Commission to resolve shall be referred thereto. Provided, further, that by mutual agreement, the parties may agree in writing to resort to other alternative modes of dispute resolution.

Signed in the presence of:

ELIZABETH DELA TORRE  
Rep. Compuspec Sales & Services

DEWOOWOGEN P. BACLAYON, Ph.D.  
SLSU VP for Admin & Finance

RANELO B. PONJE  
Proprietor

JUDE A. DUARTE, DPA  
University President

COMPUSPEC SALES & SERVICES  
By:

SOUTHERN LEYTE STATE UNIVERSITY Main Campus  
By:





**SOUTHERN LEYTE STATE UNIVERSITY**  
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## CONTRACT AGREEMENT

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**SOUTHERN LEYTE STATE UNIVERSITY  
 (MAIN CAMPUS) (ENTITY)**  
 BY:

**JUDE A. DUARTE, DPA**  
 University President

**COMPUSPEC SALES AND SERVICES  
 (SUPPLIER)**  
 BY:

**RANELO B. PONCE**  
 Proprietor

SIGNED IN THE PRESENCE OF:

**DEWOOWOGEN P. BACLAYON, Ph.D.**  
 VP for Administration and Finance

**ELIZABETH DELA TORRE**  
 Rep., Compuspec Sales and Services



## CONTRACT AGREEMENT

### ACKNOWLEDGMENT

Republic of the Philippines)

CEBU CITY) S.S

**BEFORE ME**, a Notary Public, personally appeared the following persons:

| NAME                   | Government Issued I.D.                                |
|------------------------|---|
| <b>JUDE A. DUARTE</b>  | SLSU Employee ID No. 001, issued on 09/12/2024        |
| <b>RANELO B. PONCE</b> | Driver License No.G01-83-083203, Expire on 09/08/2031 |

who were identified by me through competent evidence of identity to be the same persons who executed the foregoing Contract Agreement, consisting of seven (7) pages including this page where this acknowledgment is written, and they declared to me that the same is their free and voluntary act and deed, and that of the entities they represent.

WITNESS MY HAND AND SEAL this NOV 21 2024 in CEBU CITY

**ATTY. PAOLO U. MANIT**

Notarial Commission No. 099-23  
 Notary Public - City of Cebu  
 Until 31 December 2024  
 No. CFB 2011052 / 01-18-2023 / Cebu C  
 No. 272050 / 01-05-2023 / Cebu City  
 Roll of Attorneys No. 79858  
 Notary Public No. VI-0901607 / 04-14-2028

Doc. No. 407;  
 Page No. 05;  
 Book No. 1;  
 Series of 2024

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**BAC RESOLUTION DECLARING THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) AS A RESULT OF POST-QUALIFICATION AND RECOMMENDING AWARD FOR THE SUPPLY, DELIVERY, AND INSTALLATION OF VARIOUS ICT EQUIPMENT AND ACCESSORIES – NEGOTIATED PROCUREMENT**

**RESOLUTION NO. 51, S. 2024**

**WHEREAS**, the Bids and Awards Committee (BAC) was created to ensure transparency in the procurement process and in the implementation of procurement contracts, with the end view of guaranteeing the contracts are awarded pursuant to the provisions of Republic Act 9184 and its Implementing Rules and Regulations, and that all procurement are conducted strictly according to specifications;

**WHEREAS**, in accordance with pertinent provisions of RA 9184, the BAC published on 15 October 2024 in the PhilGEPS, SLSU website and BAC Bulletin board the Invitation to Bid (IB) for the **Supply, Delivery & Installation of Various ICT Equipment & Accessories – Negotiated Procurement** under Project No. **PB 2024-G&S-11** with a total Approved Budget for the Contract (ABC) amounting to **Two Million Six Hundred Twenty-Three Thousand One Hundred Sixty-Nine Pesos and 98/100 only (₱2,623,169.98)**;

**WHEREAS**, in furtherance with the provisions of the Revised RA 9184, representatives from the Commission on Audit (COA) as well as observers from private sector and non-government organization, were invited to observe and witness the conduct of the Pre – Bid Conference, Submission and Opening of Bids, Evaluation of Bids, and Post-Qualification as scheduled;

**WHEREAS**, on 05 November 2024, BAC passed Resolution No. 48, s. 2024 declaring the Compuspec Sales and Services as the Lowest Calculated Bid (LCB).

**WHEREAS**, upon careful examination, validation and verification of all technical and financial proposals submitted by Compuspec Sales and Services, BAC found their bid offers to be compliant with all the legal, technical and financial requirements, and declared as the Lowest Calculated and Responsive Bid (LCRB) with a total contract amount of **Two Million Five Hundred Ninety-Seven Thousand Seven Hundred and Eighty Pesos only (₱2,597,780.00)**

**NOW, THEREFORE**, with the foregoing premises considered, the undersigned members of the Bids and Awards Committee hereby **RESOLVE** as it is hereby **RESOLVED**:

1. To declare the Compuspec Sales and Services with the Lowest Calculated and Responsive Bid;





2. To recommend to the SLSU Board of Regents as the University 's Head of Procuring Entity (HoPE) to award the contract to the abovementioned supplier.

**RESOLVED** at SLSU Main Campus, Sogod, Southern Leyte, this 6<sup>th</sup> day of **November 2024**.

**CHRISTINE ALMA MAE M. DAGUPLO**  
BAC Chairperson

*ABSENT*  
**LEO A. OMAMALIN**  
BAC Vice-Chairperson

**MABEL K. CALVA**  
Member

**TAMAR B. MENA, JR.**  
Member

**CHRISTIAN G. TAJARROS**  
Member

*ABSENT*  
**MEIZL M. ANCHETA**  
Alternate Member

Approved:

**JUDE A. DUARTE, DPA**  
University President



**NOTICE TO PROCEED**

29 November 2024

**RANELO B. PONCE**  
 Proprietor/Manager  
 Compuspec Sales & Services  
 279 SB Cabahug St., Ibabao-Estancia  
 Mandaue City, Cebu

Sir:

The attached CONTRACT AGREEMENT having been approved, notice is hereby given to **Compuspec Sales & Services** that work may commence the project procurement entitled **Supply, Delivery & Installation of Various ICT Equipment & Accessories - Negotiated Procurement** under **PB 2024-G&S-11** effective immediately upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing the copies in the spaces provided below. Keep one copy and return the other two (2) copies to the SOUTHERN LEYTE STATE UNIVERSITY Main Campus.

Very truly yours,

**JUDE A. DUARTE, DPA**  
 University President

Received by the bidder  
 Date:

**RANELO B. PONCE**

DEC. 07, 2024